

06/01/2021

Dear Parents and Carers,

Home learning – Guide to Purple Mash

Teachers will use live learning sessions through Microsoft Teams and Purple Mash to set work for the pupils, specifically using 2Blog. In 2Blog, daily activities will be set and children will be able to add comments to give updates about their day. See the next page for guidance on how to access 2Blog and add comments.

Children can use 2Email to contact teachers if they need support or have concerns. Please be aware that teachers will monitor their inbox regularly but also have other commitments so you may not receive an instant reply. See the next page for guidance on how to access 2Email. If parents have questions then please direct all enquires to admin@grange-inf.swindon.sch.uk as teachers will be live teaching.

Children and parents can use 2Write to record their learning and on paper or a notebook. This should be saved in My Work. This is a secure area which can only be viewed by the class teacher. Teachers will regularly check this work and will leave feedback and comments to support your child. See the next page for guidance on how to use 2Write.

Your child's Purple Mash login can be found in the front of their reading logs. If your child does not have this, please let us know.

We have a duty to safeguard our pupils and so will be regularly checking that they are engaged in learning and safe. This may be via Purple Mash, email or phone call. We would like to reassure you that we will do everything we can to support you and your family during this period of uncertainty and appreciate your cooperation during this time.

Yours sincerely,

E Rushen-Gough

Mrs E Rushen-Gough
Principal

Grange Infants School



Grange Infant School

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2Blog

- 1) Login to Purple Mash.
- 2) Click **Sharing** and **Shared Blogs** from the top of the page and then click on your class blog
- 3) Read the latest blog post from your teacher and follow their instructions.
- 4) To leave a comment on a blog post, click 'Post Comment'

Posts need to be approved by a teacher before they will be visible so you may not see your post appear straight away.

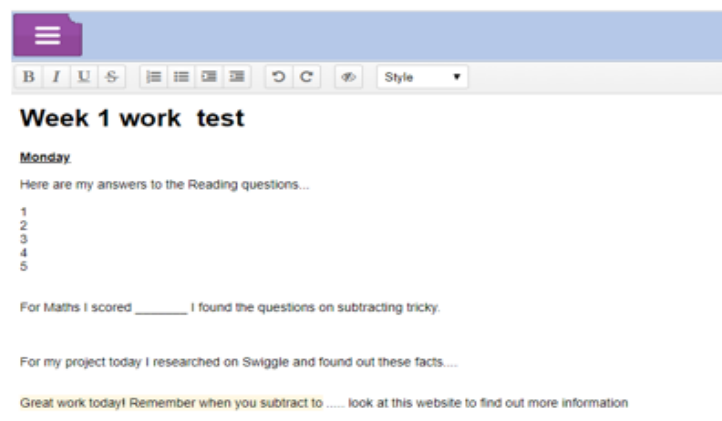
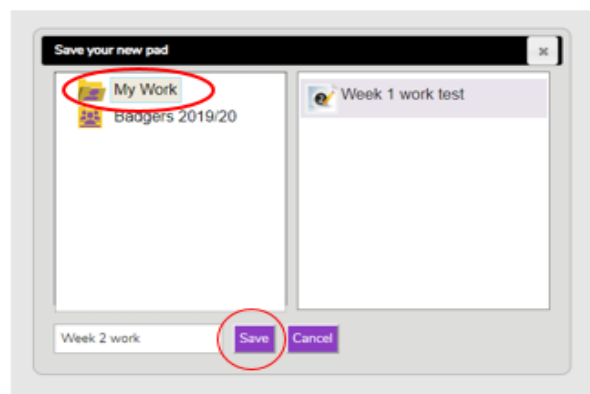
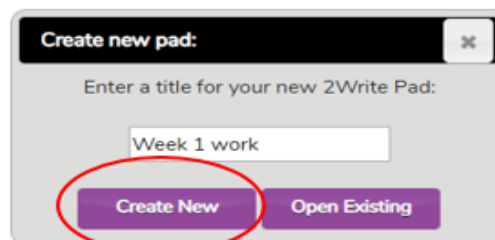
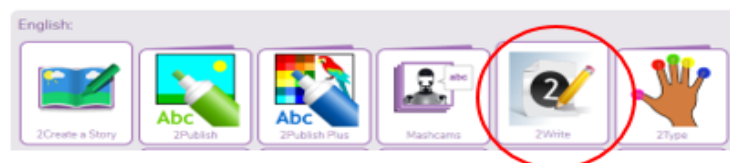
If you are not comfortable with leaving a comment where it can be viewed by others it, then use 2Write or 2Email instead.



Post comment

2Write

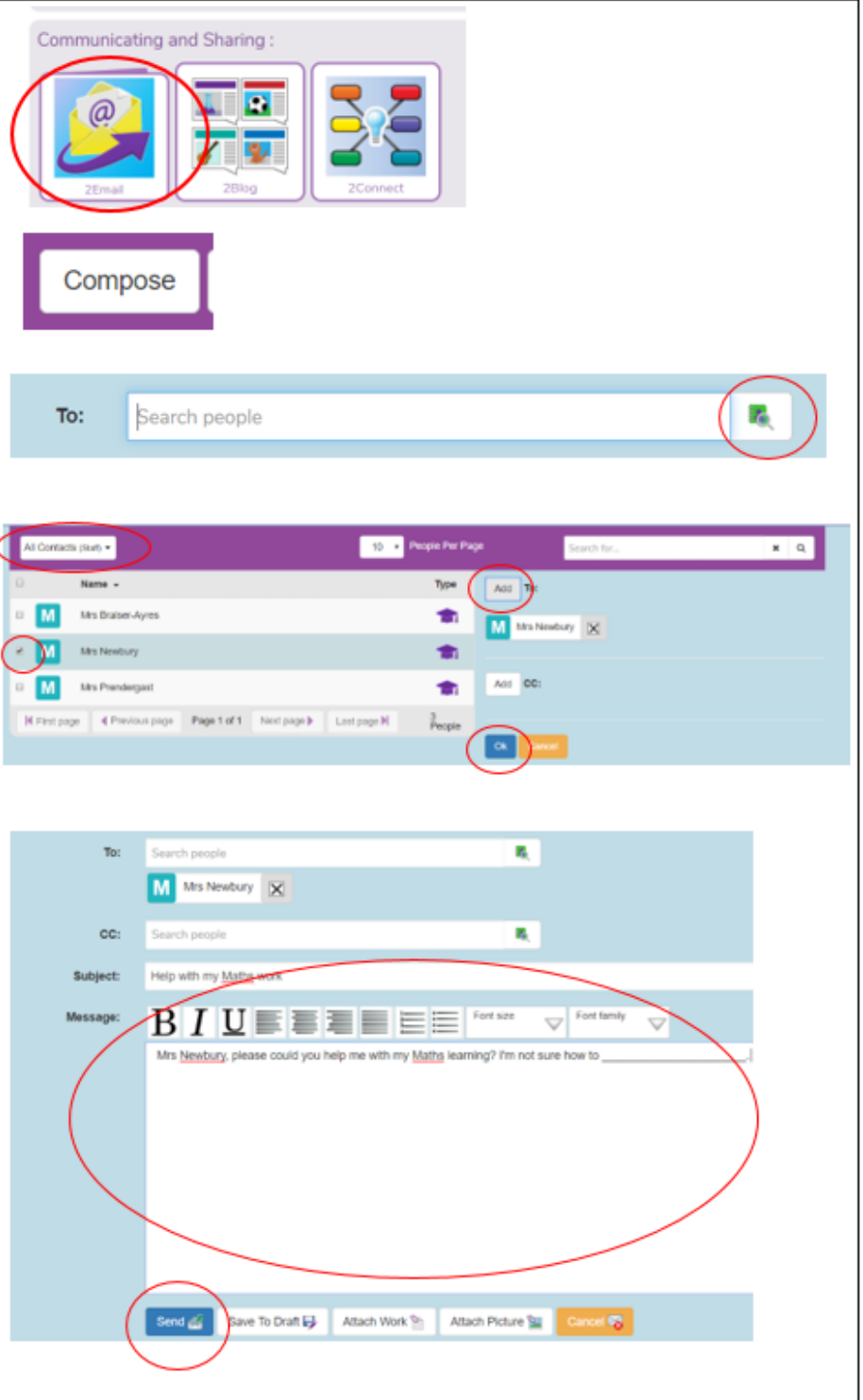
- 1) Login to Purple Mash.
- 2) Click **Tools** and then **2Write**
- 3) Give the document a name like 'Week 1 work' and save it in My Work. Now the document will automatically save. You don't need to save it again.
- 4) Use 2Write to record what learning you have done and to share anything you need your teacher to be aware of.
- 5) Your teacher will check this regularly and may leave a comment to help you which will show in a different colour



2Email

- 1) Click **Tools** and open **2Email**
- 2) Click **Compose** to start a new email
- 3) Click the green address book icon in the **To:** bar to find your contacts
- 4) Click **Staff** from the **All Contacts** box at the top and click your teacher. Click **Add** in the **To:** box and then **Ok**
- 5) Write your message in the box and then click **Send**

Please be aware that teachers will monitor their inbox regularly but also have other school commitments so you may not receive an instant reply. You can expect a reply within 24-48 hours in most cases. All replies to emails will have the teacher's line manager copied in line with safeguarding protocols.



Communicating and Sharing :

2Email 2Blog 2Connect

Compose

To: Search people

All Contacts please

| Name | Type | Add To: |
|------------------|------|---------------|
| Mrs Draper-Ayres | | M Mrs Newbury |
| Mrs Newbury | | Add CC: |
| Mrs Prandegast | | Ok |

To: Search people

CC: Search people

Subject: Help with my Maths work

Message: **B I U** Mrs Newbury, please could you help me with my Maths learning? I'm not sure how to...

Send Save To Draft Attach Work Attach Picture Cancel